



DEPARTMENT OF SOCIAL SERVICES

3433 South Higuera Street, P.O. Box 8119, San Luis Obispo, CA 93403-8119

SAN LUIS OBISPO COUNTY DEPARTMENT OF SOCIAL SERVICES ADDENDUM TO THE 1997 CALWORKS PLAN SEPTEMBER 2004

The County of San Luis Obispo Department of Social Services (DSS) is submitting this addendum for the Welfare-to-Work Grant Program, as part of the San Luis Obispo County CalWORKs Plan (12/97), as instructed by All County Welfare-to-Work Coordinator's Letter, March 19, 2003. Per State request, this addendum includes the following:

1. The name(s) of the Local Workforce Investment Board(s) that is administering the federal formula WtW Grant program in the county.

In the San Luis Obispo County, there is one local board. The Workforce Investment Board (WIB) of San Luis Obispo County, California is the official name of the entity.

2. A description of the coordination and collaboration between the CWD and the Local Board(s) to ensure services are not being duplicated.

A local Consortium has been designated by the WIB as the "Operator" of the One-Stop Career Center System of San Luis Obispo County. The Consortium ensures that the policies and procedures established by the WIB are implemented in a way that meets the needs of job seekers, employers and the community. The Private Industry Council (PIC) of San Luis Obispo County has been designated the One-Stop System Coordinator and is responsible for the day-to-day operation of the One-Stop Career Center System. Members of the Consortium include the following: Cuesta Community College District, Department of Social Services, Economic Vitality Corporation, Employment Development Department and the Private Industry Council of San Luis Obispo County, Inc. Other One-Stop System partners include: Department of Rehabilitation, Senior Community Service Employment Program, Economic Opportunity Commission of San Luis Obispo County, Inc., Housing Authority of the City of San Luis Obispo, County Office of Education and Service Corps of Retired Executives.

Several meetings occur each month between CalWORKs Welfare-to-Work and Welfare-to-Work Grant Partners in San Luis Obispo County to facilitate ongoing communication, and coordination of efforts to ensure services are not duplicated:

San Luis Obispo County has two One Stop Career Centers (Central and North County). Managers and staff of those two centers meet monthly to review and develop plans that enhance coordination and delivery of services within those communities. The goal is co-location that helps facilitate integrated employment, training, education and economic development services for our CalWORKs participants, job seekers, workers and employers.

The Economic Self-Sufficiency Partnership meets monthly to enhance communication and coordination of services and do strategic planning to meet common employment goals.

Cuesta Community College and Department of Social Services CalWORKs' staff holds individual monthly team meetings to review tracking, reporting, policies and procedures. Department of Social Services' staff also participates in Cuesta College's Office of Employment Training Quarterly Advisory Board Meetings, as do other grant partners.

Written into the contracts of each local Welfare-to-Work Grant Partner is the provision for regular meetings of all grantees and Department of Social Services CalWORKs staff to discuss coordination and integration of services for participants.

3. List the eligible population(s) and the allowable activities that will be provided if the match funds are retained by CWD.

For Fiscal Year 2003-2004, San Luis Obispo County Department of Social Services will be using the WtW Grant funds in support of the CalWORKs recipients who have received cash assistance for less than 30 months and have a "significant barrier to self-sufficiency". Significant barrier to self-sufficiency is defined as those recipients with a poor work history (persons having difficulty getting a job and/or keeping a job for at least 6 months) and recipients who are employed less than full-time. Full-time is defined as working 32 hours or more per week.

4. If the CWD will be directly serving non-custodial parents (NCPs), include the relationship established between the CWD and the local Child Support Services Agency (IV-D) used to identify NCPs for WtW Grant services.

The San Luis Obispo County Department of Social Services will not be using the State match funds for non-custodial parents.

5. If the CWD is transferring by agreement the match to the Local Board(s) to provide WtW Grant activities, include the name of the organization, the amount of State match being transferred, the eligible population(s) that will be served, and the activity(ies) that will be provided.

The San Luis Obispo County Department of Social Services will not be transferring any of the State match to the Local WIB.

6. Describe the CWD's method for identifying WtW Grant eligible CalWORKs recipients.

The Welfare-to-Work Grant program's referrals are made by San Luis Obispo County Employment Resource Specialist (ERS) Case Managers. If a participant is identified as needing services available through the Welfare-to-Work program, a referral is made to a partner agency or contractor that has a program or activities designed to assist the CalWORKs participant.

As part of the agreement between partner agencies and DSS, an ERS Case Manager completes a

referral and will assesses the participant for existing skills, employment training and placement needs. An employment plan is completed in conjunction with the ERS Case Manager and incorporated into the participant's Welfare-to-Work Plan.

San Luis Obispo County Social Services has a Welfare-to-Work Program Desk Guide that provides instructions on how to complete an assessment and referral for needed Welfare-to-Work services.

- 7. If WtW Grant eligibility is determined based on a CalWORKs recipient having "characteristics of long-term welfare dependence" or "significant barriers to self-sufficiency", include definitions for (a) "poor work history", (b) "full-time employment", and (c) "significant barriers to self-sufficiency".**

Poor work history is defined as that those recipients who have difficulty getting a job and/or keeping a job for at least 6 months. Full-time employment is defined as those recipients who are working 32 hours or more per week. San Luis Obispo County defines significant barriers to self-sufficiency as those recipients who have a poor work history and are not working full-time.

- 6. The name(s) of the Welfare-to-Work Grant entities working with each county:**

San Luis Obispo County Department of Social Services (DSS) continues our partnership with the Private Industry Council (PIC). DSS contracts with Goodwill Industries (Shoreline Occupational Services), Housing Authority of the City of San Luis Obispo, Economic Opportunity Commission of San Luis Obispo County, Cuesta Community College and other agencies on an intermittent basis for services needed by those participants referred from DSS. DSS continues to work with the State of California Employment Development Department through the One-Stop Career Centers.